



CHIEF EXECUTIVE OFFICER (CEO) ROLE PROFILE

About INQAAHE

The International Network for Quality Assurance Agencies in Higher Education (INQAAHE) is a worldwide association of over 300 organizations active in the theory and practice of quality assurance (QA) in higher education. The great majority of its members are quality assurance agencies, though the Network also welcomes other organizations actively involved in the quality assurance of higher education.

INQAAHE's central purpose is to promote and advance excellence in higher education through the support of an active international community of quality assurance agencies, by convening international experts, exchanging policy and practice among members, and promoting quality assurance for the benefit of higher education, institutions, students, and society at large.

Position Overview

The Chief Executive Officer is the day-to-day visible face of INQAAHE and is responsible for the overall development, management, and administration of the Network. The CEO works with the Board to develop and deliver the Network's strategic plan and is the primary person accountable to the Board for that delivery.

A fundamental and high-priority responsibility of the CEO is the growth and diversification of funding opportunities and revenue streams, and the long-term financial sustainability of the Network. The CEO is expected to bring a business-development and organizational leadership orientation to this role, working alongside Board members and the Secretariat who bring deep higher education quality assurance subject expertise.

The CEO leads opportunities for revenue growth and diversification; leads and manages strategic, operational, financial and legal matters; leads and manages the Network's Secretariat; engages regularly with the membership, strategic partners and other stakeholders; and reports regularly to the Board of Directors on the Network's performance.

Key Responsibilities

Strategic Leadership

- Lead the development, with the Board, of the Network's strategy, and report periodically on progress against that strategy through clear KPIs
- Draft and present to the Board a three-year operational development and delivery plan, aligned with INQAAHE's strategic objectives, with revenue development and diversification as its primary focus
- Monitor the Network's strategic and operational risks and put in place appropriate



mitigations

Financial Management and Sustainability

- Lead and manage all financial matters of INQAAHE to ensure growth and long-term financial sustainability
- Develop the annual budget aligned to strategy, and oversee accounting, collections, financial reporting and audits
- Oversee banking activity in coordination with the INQAAHE Treasurer and Legal Representative in Spain
- Identify and develop new revenue streams, and the diversification and growth of existing revenue streams

Relationship Development and Representation

- Nurture collaborative relationships with other QA networks, particularly regional networks supportive of INQAAHE's goals
- Represent INQAAHE, when called upon, to other associations, QA organisations, and higher education institutions
- Work closely with UNESCO to support the policy intent of the Global Convention, particularly ISG recognition

Board Support and Secretariat Operations

- Foster a collaborative, open and transparent relationship with the Board
- Manage Secretariat operations, including legal, human resources, accounting, information technology, and finance
- Supervise INQAAHE staff, contractors and interns, and make recommendations for related resource needs

Member Engagement and Quality Assurance Leadership

- Oversee member communications, outreach, and membership applications, decisions, invoicing and collections
- Identify effective ways to support excellence and creativity in the field of quality assurance
- Create opportunities for members and regional networks to share experiences and good practice

Candidate Profile

INQAAHE is seeking a dynamic, mission-driven leader who combines strong organizational and financial leadership with the ability to operate credibly within a global higher education membership network.



Essential Requirements

- Demonstrated ability to develop, expand, and diversify revenue streams to sustain and grow the operations of a non-profit or member-based organization
- Strong financial acumen, with demonstrated experience of budget management, financial planning, and delivering sustainable revenue strategies
- Experience leading cross-border or internationally distributed teams
- Management experience in a mission-driven, non-profit, or membership-based organization, demonstrating the ability to lead in accordance with best practice and fiduciary requirements
- Working familiarity with the concepts and issues surrounding quality assurance in higher education is expected; deep subject-matter specialism is not required, as this is complemented by the Board and Secretariat
- Proven ability to work collaboratively, establishing mutual trust with a volunteer leadership base and diverse stakeholder groups
- Strong written and oral communication skills, with the ability to serve as an effective spokesperson to global communities of interest
- Fluency in English (reading, writing, speaking)

Desirable

- Multilingual
- A record of exceptional global revenue transformation and new opportunity development
- Advanced academic credentials
- Prior experience with multilateral partnerships, networks, or membership associations

Employment Conditions

Location	Remote / hybrid. INQAAHE's headquarters are in Barcelona, Spain; occasional travel will be required
Employment structure	Direct employment, contractor arrangement, or Employer of Record (EOR) / equivalent third-party arrangement, depending on the candidate's location
Currency of reference	EUR
Compensation	Commensurate with experience and qualifications. Total compensation will be expressed as both total organizational

	cost and candidate-facing remuneration, in line with INQAAHE protocols
Time commitment	Full-time
Contract duration	2 years (subject to an annual performance evaluation)