



INQAAHE MEMBERSHIP APPLICATION GUIDE

May 2025

SECTION 1

THE RATIONALE OF THE DOCUMENT

1.1 Purpose of the Document

This is a public document designed to guide prospective applicants seeking INQAAHE membership by outlining the specific criteria for admission established for the the three membership categories. It aims to promote transparency and consistency throughout both the application process and the decision-making process, ensuring clarity and fairness for the admission of new members to INQAAHE.

1.2 General Considerations for Applicants to Any of the Three Membership Categories

- a) The granting of membership status does not imply an evaluation of the organization's operations or outcomes.
- b) It is the sole responsibility of applicants to provide the required evidence for each of the criteria applicable to the three membership categories.
- c) INQAAHE reserves the right to refuse applications that do not include the required evidence.
- d) The applicant organization must publish the relevant information on its website in English or provide an English translation.
- e) If INQAAHE receives credible complaints or becomes aware of information raising concerns about a member's integrity or transparency, it may request relevant explanations and supporting documentation. If the response is deemed unsatisfactory, INQAAHE reserves the right, at its sole discretion and in alignment with its values, to revoke the organization's eligibility without further obligation or liability.

SECTION 2

THE CRITERIA FOR APPLYING FOR MEMBERSHIP

FOR FULL MEMBERSHIP

CRITERIA	AREAS FOR CONSIDERATION
The applicant organization should demonstrate it is a credible and legitimate External Quality Assurance Provider <u>that has been in operation for more than 2 years.</u>	<p>The following information must be publicly available in English on the organization's website, including a concise descriptive summary and, where applicable, links to supporting documentation.</p> <ul style="list-style-type: none"> a) Documentation demonstrating the legal existent of the organization, including year of establishment. b) The mandate. c) The vision and mission. A description of the applicant organization's scope of work with a specific focus on the quality assurance processes it oversees, along with other relevant operations. d) List of institutions and/or list of programs externally evaluated.

FOR ASSOCIATE MEMBERSHIP

CRITERIA	AREAS FOR CONSIDERATION
TERTIARY EDUCATION INSTITUTION The applicant organization is required to demonstrate it is a degree awarding institution for educational programmes at <u>ISCED levels 5 to 8</u> recognised by the relevant educational regulatory authority in the jurisdiction in which it is based.	<p>The following information must be publicly available in English on the organization's website, including a concise descriptive summary and, where applicable, links to supporting documentation.</p> <ul style="list-style-type: none"> a) Mission, objectives and academic programs offered at <u>ISCED levels 5 to 8</u>. b) Evidence of undergoing external quality reviews by a recognized national or international quality assurance authority.

<p>EXTERNAL QUALITY ASSURANCE PROVIDER</p> <p>The applicant organization should demonstrate it is a credible and legitimate External Quality Assurance Provider <u>that has been in operation for less than 2 years.</u></p>	<p>The following information must be publicly available in English on the organization's website, including a concise descriptive summary and, where applicable, links to supporting documentation.</p> <ul style="list-style-type: none"> a) Documentation demonstrating the legal existent of the organization, including year of establishment b) The mandate. c) The vision and mission. d) A description of the applicant organization's scope of work with a specific focus on the quality assurance processes it oversees, along with other relevant operations. e) List of institutions and/or list of programs in case the EQAP has already conducted external reviews.
<p>INTERESTED PARTY</p> <p>The applicant organization should demonstrate it is a credible and legitimate interested party.</p>	<p>The applicant might be an organization responsible for a National Qualification Framework, a research center, a think tank, a professional affiliation such as a union or professional organization and should demonstrate its legitimate interest in quality assurance and clearly explain how becoming a member would benefit the broader INQAAHE community.</p> <p>The applicant should provide information such as:</p> <ul style="list-style-type: none"> a) Nature and scope of work. b) Legal documentation regarding its establishment, c) Evidence of engagement in QA.

FOR AFFILIATE MEMBERSHIP

CRITERIA	AREAS FOR CONSIDERATION
<p>The applicant is an individual who should demonstrate a commitment in QA.</p>	<p>Scholars, researchers, academics with demonstrable experience and interest in training, consultancy and/or evaluation in the field of quality assurance in higher education <u>over the past five years.</u></p>