**Proven experience and interest in training, consultancy and evaluation in the field of quality assurance in higher education over the past five years**

**1. Director of Academic Quality Assurance and Enhancement: University of South Africa**

From 1 March 2018 until end of January 2022, I was working as Director Academic Quality Assurance & Enhancement (AQAE) in the Office of the Vice Principal Teaching, Learning, Community Engagement and Student Support (VP:TLCESS), here at the University of South Africa (UNISA). I oversaw all academic quality assurance plans, systems, processes, implementation, reporting, and improvements for the university.

**2. Co-leader of Commonwealth of Learning Trial Audit of UNISA**

In 2019 until 2020 I was co-leader here at UNISA of the Commonwealth of Learning Trial Audit of the university. This was a trial audit to prepare UNISA for the coming institutional audit by the Council of Higher Education (CHE) which took place in 2022. The Commonwealth of Learning (COL) panel was an international panel of experts in quality assurance put together by COL to audit UNISA. The panel of experts included senior academics and vice chancellors from India, Tanzania, Mauritius, and the CEO of COL. Following the trial audit, I co-led UNISA’s process of working on the improvement plan.

**3. Co-leader of the** **Council of Higher Education Institutional Audit of UNISA**

In late 2020 the CHE released the framework for the institutional audits in the country (South Africa). In 2021 UNISA commenced the process to develop a Self-Evaluation Report (SER), which we submitted to the CHE in 2021. In April 2022, the CHE audited UNISA and did a site visit. I was a co-leader to prepare UNISA to be ready for the CHE Audit. I participated in the preparatory process, compilation of the SER, preparation of the visit by the panel of experts, and the drafting of the improvement plan following the release of the report on UNISA by the CHE.

**4. Acting Executive Director Department of Tuition Support and Facilitation of Learning**

From 1 August 2021 until 11 July 2022, I was working as Acting Executive Director: Department of Tuition Support and Facilitation of Learning (Acting ED DTSFL), here at UNISA. I oversaw all matters affecting tuition support and facilitation of learning across the university. The university management requested me to hold and deliver on this role while I was also Director of AQAE. The university management perceived these two roles as critical to well prepare the institution for the CHE Audit (which took place in April 2022). I therefore held both Director AQAE and Acting ED:DTSFL between this period. In my role as Acting ED DTSFL, I reported to the Vice Principal Teaching, Learning, Community Engagement and Student Support (VP:TLCESS).

**5. Acting Executive Director Academic Planning**

From 11 October 2022 until 31 July 2023, I was the Acting Executive Director: Academic Planning for the university (UNISA). I oversaw the Programme Qualifications Mix (PQM) of the university. I had to ensure that the qualifications are submitted for approval by the Government’s Department of Higher Education and Training (DHET), quality checked and assured by the Council on Higher Education (CHE) and registered with the South African Qualifications Authority (SAQA). UNISA has the biggest PQM compared to any university in the country. That is, UNISA has over 450 generic qualifications and over 450 specialized qualifications. I need to ensure that our qualifications’ portal is quality assured, we renew qualifications about to expire, and that the new qualifications are submitted for approval, quality assured, and registered in time for the students to be able to register and study. UNISA has a student population of 400,000 students a year.

**6. Acting Deputy Registrar Student Administration and System Integration**

I acted in this role from 1 January 2024 until 31 May 2025. In this role I oversaw twelve directorates under the Portfolio of the Registrar. There were quality reviews of some of these directorates. I also had to ensure that these directorates align and deliver on the academic project of the university. These 12 directorates are: (a) Student Contact Support Centre (SCSC), (b) Directorate of Student Admission and Registrations (DSAR), (c) Directorate of Student Assessments Administration (DSAA), (d) Dean of Students (DOS), (e) Graduations Division, (f) Records Management Division, (g) UNISA Region Kwa-Zulu Natal, (h) UNISA Region Western Cape, (i) UNISA Region Eastern Cape, (j) UNISA Region Midlands, (k) UNISA Region Gauteng, (l) UNISA Region North Eastern.

**7. CHE requesting that I chair the institutional audit of the South African Bible College**

In 2023 the CHE requested that I chair the quality audit of the South African Bible College (SABC). As the audit panel we were trained by the CHE on the audit framework and standards, we read the Self Evaluation Report that the SABC provided, did the site visit to conduct interviews with the governing body, management, staff, students, and did site inspection of the facilities. We thereafter produced a report and presented it to the CHE Audit Committee.