This module, *The Quality Cycle: Planning and Acting*, describes the planning architecture and process. It also considers the planning by operation level. This module also discusses the implementation of plans including the accountability and responsibility of committees and line managers.

### 2. Module Overview

**The Quality Cycle: Planning and Acting – Overview**

Let us review the topics we will cover in this module.

**Planning**

This topic, *Planning*, describes the bases for a planning architecture and process, including the notion of a planning pyramid with long-term vision, medium-term strategic plans and shorter-term operational plans. Planning by operational level is also considered in terms of Institutional, Faculty, Department etc. plans. The need for activity area plans is also discussed (e.g. Teaching and Learning, Research and Research Training, Support Services, Inclusive Practices etc.).

**Acting**

This topic, *Acting*, discusses the implementation of plans including responsibilities of committees and line managers. This topic also outlines a summary report of most frequent areas requiring action from external quality audit recommendations.

### 3. Objectives

**Objectives: The Quality Cycle: Planning and Acting**

Upon completion of this module, you should be able to
• identify the planning architecture in the aspect of longer-term vision, medium-term strategy and short-term operations
• discuss the implementation of plans including responsibilities of committees and line managers to ensure the quality of institution

4. Reading

Reading: General Reading and References