





## Quarterly Communiqué to the General Assembly

### Quarter 4, 2018

This is the fourth quarterly communiqué – October to December, 2018 – providing an update on the activities and achievements of INQAAHE. Overall, Quarter 4 has been busy with arrangements related to filling in the CEO’s position, ongoing preparations for the INQAAHE 15<sup>th</sup> Biennial Conference in Sri Lanka and preparations for submission of the INQAAHE Global Study to a publishing house.

### ORGANISATIONAL ASPECTS

-  During Q4, arrangements were made to interview all shortlisted candidates for the CEO position. INQAAHE expects to announce its new CEO during the first quarter of 2019 as interviews for the position are still taking place.
-  In line with the sustainability agenda, and as previously stated in Q3 Communiqué, the revised Constitution came into force as of November 2, 2018.
-  The [INQAAHE membership criteria](#) have been revised to introduce a new membership category as per the new Constitution – GGP Aligned member – and the membership criteria and benefits were revised accordingly. The revised document was approved during the 5<sup>th</sup> Board Meeting in December and, hence, mark its official launch.
-  During these last three months, all Regional Standing Committees (RSCs) have been busy finalizing their regional reports to feed into the INQAAHE’s Global Study, the editing and subsequent publication of which is currently being negotiated with different renowned publishers.

### SERVICES TO THE MEMBERS

#### INQAAHE FUNDING SCHEME

Calls for the 2018-2019 round were announced during this quarter. An approved budget for 2018 of USD 30,000.00 has been allocated to fund the INQAAHE Funding Scheme (IFS) Window 2 (Capacity Building) and USD 5,000.00 for IFS Window 3 (Research and Innovation) (see the approved [IFS Operational Manual 2017](#)). Overall, 18 capacity building and 4 research proposals have been received. Currently, the proposals are under review and the results will be announced early in 2019.

During next year’s Conference in Sri Lanka, INQAAHE will provide a space for previous and current IFS funded projects so that their main achievements and highlights can be exhibited. Grant holders’ posters will be accepted until **January 31, 2019**.

## INQAAHE CONFERENCE 2021 BID

The call to host INQAAHE Conference 2021 was open until December 4, 2018. One proposal has been submitted. The selection of the 2021 Conference host will take place during the General Assembly in Sri Lanka.

## EVENTS

### THE INQAAHE XV BIENNIAL CONFERENCE 2019

The 15<sup>th</sup> INQAAHE Biennial Conference 2019 will be hosted by the University Grants Commission (UGC), Sri Lanka. The conference theme is: *Quality Assurance, Qualifications, and Recognition: Fostering Trust in a Globalised World*. The conference will be held in Colombo, Sri Lanka, from the 25<sup>th</sup> to 28<sup>th</sup> of March, 2019 at the Bandaranayake Memorial International Conference Hall (BMICH). As of now, the registration is open at the [official website, registration section](#).

The call for papers and posters was open until November 30, 2018 after the original deadline (October 30, 2018) was extended. Currently, the proposals are under review and the accepted paper and poster presenters will be notified on December 20, 2018. The final version of papers and posters should be submitted to the INQAAHE Secretariat by January 30, 2019. Publication of the conference materials will be completed by March 11, 2019.

## NEW MEMBERS

Organisations and affiliates are only considered INQAAHE members when payment of their first annual membership fee has been received. The list of institutions whose membership application has been approved in the fourth quarter of 2018 is as follows:

ORGANISATION	MEMBERSHIP	COUNTRY
University of Peradeniya	Associate Member	Sri Lanka
Dr Najma Taqi	Affiliate	Bahrain
Asif Ahmed Shaikh <i>NED University of Engineering and Technology</i>	Associate Member	Pakistan
Jinnah Sindh Medical University	Associate Member	Pakistan
Sistema Nacional de Evaluación, Acreditación, y Certificación de la Calidad Educativa (SINEACE) <i>National System of Evaluation, Accreditation and Certification of Educational Quality</i>	Full Member	Peru
Trung tam kiem dinh chat luong giao duc - Hlep hoi Cac truong dai hoc cao dang Viet Nam <i>Centre for Education Accreditation, Association of Vietnam Universities and Colleges</i>	Full Member	Vietnam
Consejo Nacional de Acreditación en Informática y Computación A.C. (CONAIC) <i>Accreditation in Computing and Computer AC</i>	Full Member	Mexico

## COMPOSITION OF INQAAHE COMMITTEES, WORKING GROUPS and REGIONAL STANDING COMMITTEES

COMMITTEES				
Abbreviation	Name	Chair	Members	Invited/External
<b>EC</b>	Executive Committee	Susanna Karakhanyan	Leah Matthews (VP) Vivek Gupta Ramnarain (T) Martí Casadesús Fa (S)	N/A
<b>MMSC</b>	Membership and Member Services	Angela Yung-Chi Hou	Salim Ahmed Khan Susanna Karakhanyan Anely Ramirez	
<b>MEC</b>	Meetings and Events	Karen Treloar	Erika Soboleva Juan Carlos del Castillo Mike Kuria	
<b>COC</b>	Communication and Outreach	Juan Carlos del Castillo	Karen Treloar Vivek Gupta Ramnarain Orla Lynch	Jane Gentle (THE-ICE)
<b>RC</b>	Recognition	Erika Soboleva	Angela Yung-Chi Hou Leah Matthews Susanna Karakhanyan	
<b>IQAC</b>	Quality Assurance	Salim Ahmed Khan	Erika Soboleva Leah Matthews Vivek Gupta Ramnarain	Mohamed Emran Hossain (DIU)

## WORKING GROUPS

Abbreviation	Name	Chair	Members	Invited/External
<b>MPLC</b>	Marjorie Peace Lenn Centre	Susanna Karakhanyan	Leah Matthews Vivek Gupta Ramnarain Marti Fa Casadesus	Carol L. Bobby Meera AlMesmari (ADEK) Craig Thompson (THE-ICE)
<b>CPC</b>	2019 Conference Programme Committee	Karen Treloar	Erika Soboleva Angela Yung-Chi Hou Vivek Gupta Ramnarain	Deepthi C. Bandara (QAAC) Jane Gentle (THE-ICE)
<b>GS</b>	INQAAHE Global Study	Susanna Karakhanyan	All Board members Chairing Regional standing Committees	Tashmin Khamis (Africa) Maiki Udam (Western Europe) Mary Catharine Lennon (Canada/NA) Ronald Brunton (the Caribbean) Judith Sharagon (LA) Dr. Badr Aboul-Ela (CAA, UAE) Dr. Tariq Al Sindi (Bahrain) Dr. Bassam Alhamad (Bahrain) Jianxin Zhang (Asia-Pacific) Lemka Ismailova (Eastern Europe)
<b>GQAR</b>	GQAR	Angela Yung-Chi Hou	Leah Matthews Erika Soboleva	Jagannath Patil
<b>QAP</b>	Quality Assurance Graduate Programme	Anthony McClaran	Carol L. Bobby Erika Soboleva	The WG agreed to complete the task
<b>CR</b>	Constitution Review	Pauline Tang	Carol L. Bobby Erika Soboleva Anthony McClaran	The WG agreed to complete the task

## REGIONAL STANDING COMMITTEES

	<b>Objectives</b>	<b>Members</b>	<b>Invited/External</b>	
<b>Northern America</b>	Purpose: to better understand the regional needs and undertake regionally customized projects to better meet the diversity of needs in terms of both external and internal quality assurance.	Dr. Leah Matthews	Joseph Vibert Dr. Patricia O'Brien Christopher Lambert	
<b>Latin America and the Caribbean</b>		Anely Ramirez Juan Carlos del Castillo	Dr. Ronald Brunton	
<b>Africa</b>		- Exploratory study on the specific needs of the regions	Dr. Mike Kuria	Dr. Tashmin Khamis Prof. Wondwosen Tamrat
<b>Asia-Pacific</b>		- Developmental: capacity building based on the needs	Dr. Angela Yung-Chi Hou Karen Treloar	Dr. Jianxin Zhang
<b>Western Europe</b>		- Collecting and sharing most up-to-date information from the region to share with the members via the INQAAHE quarterly newsletter	Orla Lynch	ENQA
<b>Eastern Europe (including Central Asia and Mongolia)</b>			Erika Soboleva	
<b>Arab Region</b>			Dr. Susanna Karakhanyan (Acting)	Dr. Badr Aboul-Ela (CAA, UAE) Dr. Tariq Al Sindi (Bahrain) Dr. Bassam Alhamad (Bahrain)

## ACTIVITIES 2018

Work packages	Activity/Timeline	Person or team in charge	Team
<b>1. Planning, Policies &amp; Procedures, Operations</b>	Constitution review	Executive Committee + Secretariat	External audit
	Board's Procedures Manual	Executive Committee + Secretariat	Constitution Review Working Group
	Hiring a CEO	Executive Committee + Secretariat	Invited panel members
<b>2. Finances</b>	Annual report 2018	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Financial statements	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	INQAAHE Financial Statements_Nz societies	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Revision of 2019 Budget and Finalization of 2018 Budget	Vivek Gupta Ramnarain	Executive Committee + Secretariat
	Invoicing	Vivek Gupta Ramnarain	Executive Committee + Secretariat
<b>3. INQAAHE Regular activities</b>	Managing the database of good practices	Angela Yung-Chi Hou	Membership/Member Services
	Revision/development of criteria for INQAAHE membership	Angela Yung-Chi Hou	Membership/Member Services + Secretariat
	Evaluation of INQAAHE membership proposals	Angela Yung-Chi Hou	Membership/Member Services Committee
	Develop and announce calls for proposal for research and innovation	Angela Yung-Chi Hou	Secretariat + Membership/Member Services Committee

Work packages	Activity/Timeline	Person or team in charge	Team
	Develop and announce calls for proposal for capacity building	Angela Yung-Chi Hou	Secretariat + Membership/Member Services Committee
	Finalization of the agreement for offering QAP	Marti Casadesús Fa	Secretariat + Executive Committee
	Review of the QAP program	Anthony McClaran	Carol Bobby, Erika Soboleva + 1 external (TBC)
	QAP announcement	Marti Casadesús Fa	Secretariat + Membership & Member Services Committee
	Call- Bid for hosting Conference 2021	Karen Treloar	Meetings and Events Committee
	E-forums, workshops, trainings	Karen Treloar	Meetings and Events Committee
	Plan and template for organizing and delivering webinars	Karen Treloar	Meetings and Events Committee
	Conference 2019	Karen Treloar	2019 Conference Programme Committee Working Group + Secretariat
	GGP reviews	Erika Soboleva	Recognition Committee + Conchita Herruzo
<b>4. Projects</b>	MPL Center: training and certification of external reviewers	Susanna Karakhanyan	MPL Center Working Group
	Development of a database of experts to have well-equipped and certified experts to engage in the practice of GGP alignment, and to support capacity building and other developmental activities.	Susanna Karakhanyan	MPL Center Working Group

Work packages	Activity/Timeline	Person or team in charge	Team
	QAR	Angela Yung-Chi Hou	QAR Working Group
	GQP Promotion strategy	Erika Soboleva	Recognition Committee
	INQAAHE Global Study	Susanna Karakhanyan	Regional teams
	Review of QAP	Anthony McClaran	Carol Bobby + Erika Soboleva
	New Project based on the Board initiative: TEQSA - QAA Contract Cheating	Karen Treloar	
<b>5. Visibility Promotion</b>	Revision and constant update of the web-site	Juan Carlos del Castillo + Secretariat	Secretariat + Communication & Outreach Committee
	Newsletter	Juan Carlos del Castillo + Secretariat	Secretariat + Communication & Outreach Committee
	Quarterly Communiqué	Susanna Karakhanyan	President + Committees and Working Groups + Secretariat
	UNESCO/INQAAHE/ICDE Conference 2018	Susanna Karakhanyan	
	Journal "Quality in Higher Education"	Secretariat	Secretariat + Membership & Member Services Committee
	Publication of occasional papers as a result of projects	Juan Carlos del Castillo + Secretariat	Secretariat + Communication & Outreach Committee
	Promotion of INQAAHE through social media	Juan Carlos del Castillo + Secretariat	Secretariat + Communication & Outreach Committee



Work packages	Activity/Timeline	Person or team in charge	Team
	Revision and constant update of the web-site	Juan Carlos del Castillo + Secretariat	Secretariat + Communication & Outreach Committee
<b>6. Quality Assurance</b>	Quality plan -identify outcomes with each work package that will be monitored BASED ON THEIR TOR	Salim Ahmed Khan	IQAC
	Develop and implement a Survey on the effectiveness of the events	Salim Ahmed Khan	IQAC
	Measuring effectiveness of the projects including ensuring improvement plans are in place by each workpackage based on the survey	Salim Ahmed Khan	IQAC
	Bi-Annual survey to the members on the INQAAHE effectiveness, expectations, challenges and needs	Salim Ahmed Khan	IQAC
	Annual reports from Committees and Working Groups	Salim Ahmed Khan	All Committees and Working Groups
	Annual reports on INQAAHE performance	Salim Ahmed Khan	IQAC