



## **Procedure INQAAHE funding for LDC and LIC countries to attend the biennial Conference.**

People from less developed countries can apply for support from the **INQAAHE development fund** to attend the biennial INQAAHE Conference.

### **Procedure**

Three months before the Conference a call is included on the INQAAHE website and sent to all INQAAHE members in which it was indicated that when applying for funding the applicant needs to indicate:

- what he/she expects to learn from attending the event
- what benefits it would bring to their agency or institution
- how it can contribute to the development of their QA system at home.
- What the expected costs are (up to 2,500 USD)

Applicants have 1 month time to apply for a fund. They send their motivations to the secretariat. After receiving the submissions, three INQAAHE Board Members decide which applicants will be receiving the fund. They will thereby keeping in mind the following selection criteria:

1. Priority will be given to applicants from countries that do not have a quality assurance system yet, and to applicants from least developed and least income countries ([LDC](#)).
2. Clear motivation and convincing description of learning objectives and how the conference might contribute to the work of your agency.
3. Priority will be given to applicants that did not receive funding in 2013.

**INQAAHE provides funding for a maximum of USD 20,000 in total. Applicants can receive up to 2,500 USD per person.**

The INQAAHE Secretariat will provided all representatives that would receive funding with a statement of expenses and informs them that in order to receive the funding after attending the INQAAHE Conference they would have to fill in an evaluation form. The focus of this evaluation form is on the achieved learning outcomes, the way Conference attendance has been relevant to the agency or organization, and other ways the participant would like INQAAHE to support developments in the agency, country and region. <sup>1</sup>

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<sup>1</sup> GIQAC Final Report 2011