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**REQUEST FOR PROPOSAL  
(DEVELOPMENT OF THE TUITION FEES ADJUSTMENT MODEL)  
NCHE RFP 001/2016**

The National Council for Higher Education (NCHE) is a statutory body established in terms of the Higher Education Act, 2003 (No. 26 of 2003). This Act mandates NCHE to operate at a national level and to, among others, promote the establishment of a coordinated higher education system; access for students to higher education institutions; quality assurance in higher education; and the allocation of funds to public Higher Education Institutions.

NCHE is calling for “Request for Proposal” from an individual consultant/consultancy team to develop the Tuition Fees Model based on a prescribed design. This will entail the development and maintenance of a standardised electronic database and archiving system for storage, preservation, analysis, visualisation and reporting, sharing, and publishing of Tuition Fees for the different higher education institutions.

This assignment will require a high level of technical competence in computer programming; database design and administration, as well as information security.

**Terms of References**

The Terms of Reference for the consultancy is obtainable from:

Mr. Sem Shikongo  
NCHE Secretariat, 08 Newton Street, Philadelphia House, Windhoek  
Tel: + 061 307012  
[hemis@nche.org.na](mailto:hemis@nche.org.na)

Interested individuals are required to submit a written proposal in a sealed envelope to:

The Executive Director  
NCHE Secretariat  
08 Newton Street, Philadelphia House, Windhoek  
P. O. Box 90890  
Klein Windhoek

**Closing Date:** 09 May 2016, 12h00 AM

**Enquiries:** Mr. Sem Shikongo/ [hemis@nche.org.na](mailto:hemis@nche.org.na)