

Visas

All delegates for the INQAAHE conference to Namibia should please note the following very important information.

- Those countries where Namibian Embassies and High Commissions are, should directly apply for visas in their country. (Scroll down to see the list of Namibian Embassies and High Commissions with their contact details and physical addresses). Find out from the Embassies and High Commissions what is needed for the visa application.
- The countries which **do not** have Namibian Embassies and High Commissions should scan and email the following documents to the NQA Office:
 - Email: leana.van.wyk@namqa.org, Tel. +264 61 384 112,
 - Fax. nr: +264 61 384 114.
 - Application form for Visa (see attached form, print and complete). This can not be converted to a word document for its protection and should be completed in the applicants own handwriting.
 - Copy of the Passport (photo, passport nr., expiry date of passport)
 - Deposit the amount of N\$390.00 (see exchange rates as at 15/10/2009)

Currency	Spot
USD/NAD	7.2675
EUR/NAD	10.8133
GBP/NAD	11.6280
NAD/CHF	0.1403
NAD/AUD	0.1510
NAD/NZD	0.1867
NAD/BWP	0.8982
NAD/JPY	12.3302

- Remit payment via Swift bank transfer - which takes three (3) working days, minimum.

Banking details for the SWIFT transfer:

Name: Namibia Qualifications Authority (NQA)
Account Number: 62032311904
Branch Code: 281872

Bank: First National Bank, Namibia

Type of Account: Cheque Account

Reference: INQAAHE

Registration, (name of Delegate) :

Swift Code: FIRNNANX

Please ensure that the SWIFT CODE is correctly recorded/provided as well as your reference when remitting payment.

- The Namibia Qualifications Authority will then (on your behalf) submit your application to the relevant local authority. Upon approval, confirmation will be faxed to the applicant.

Please note: The NQA will be acting on your behalf with regard to your visa application, and will notify all applicants after receiving the reply from our relevant (local) authority (processing time unknown to the NQA).

- It takes about 14 working days for a visa to be finalized.
- All the visas will be faxed back or scanned and emailed to the applicants prior to the Conference.
- Every visa application needs to include an invitation letter from INQAAHE. Applicants should request the INQAAHE Secretariat to prepare this letter. Thereby mentioning the applicants **full name, passport number and the organisation of which they are working for**. Request need to be sent to: ingaahe@nvaio.net
Please note that The Namibian Embassies and High Commissions will not accept your application for visas without the invitation letter from INQAAHE.

Visa Requirements for Foreigners travelling to Namibia

Nationals from the countries listed below ***are not*** required to obtain Visas to travel to Namibia for visits shorter than three months:

Angola	Ireland	Portugal
Australia	Italy	Russian Federation
Austria	Japan	Commonwealth of Independent States of the former USSR
Belgium	Kenya	South Africa
Botswana	Lesotho	Singapore
Brazil	Liechtenstein	Spain
Canada	Luxembourg	Swaziland
Cuba	Macau (SAR)	Sweden
Denmark	Malaysia	Switzerland
Finland	Malawi	Tanzania
France	Mozambique	United Kingdom
Germany	New Zealand	United States of America
Hong Kong (SAR)	Netherlands	Zambia
Iceland	Norway	Zimbabwe

NAMIBIAN EMBASSIES AND HIGH COMMISSIONS

<u>Angola</u>	<u>Austria</u>	<u>Belgium</u>	<u>Botswana</u>	<u>Brazil</u>
<u>China</u>	<u>Cuba</u>	<u>DRC</u>	<u>Ethiopia</u>	<u>France</u>
<u>Germany</u>	<u>India</u>	<u>Malaysia</u>	<u>Nigeria</u>	<u>Russian Fed.</u>
<u>South Africa</u>	<u>Sweden</u>	<u>UK</u>	<u>UN</u>	<u>USA</u>
<u>Zambia</u>	<u>Zimbabwe</u>			

Contact list

ANGOLA

Embassy of the Republic of Namibia

Rua Dos Coquiros No. 37
P.O. BOX 953

LUANDA

Tel: +244-2395483; 2394730; 23962811

Fax: +244-2339234

E-mail: embnam@netangola.com

Ambassador: H.E. Mr. Lineekela J Mboti

AUSTRIA

Embassy of the Republic of Namibia

Strozzigasse 10-14

1080, **VIENNA**

Tel: +431-402 9371/2/4

Fax: +431-402 9370

Cell: +43 664 2561 225

E-mail: nam.emb.vienna@eunet.at

Ambassador: H.E. Ms. Selma Ashipala-Musavyi

BELGIUM & EU

Embassy of the Republic of Namibia
Avenue de Tervuren 454
B1150 **BRUSSELS**

Tel: +32-2-771 1410
Fax: +32-2-771 9689
E-mail: nam.emb@brutele.be

Ambassador: H.E. Mr. Hanno Rumpf

High Commission of the Republic of Namibia

P.O. Box 987
Plot 186 Morara Close
GABORONE

Tel: +267-3902181
Fax: +267-3902248
E-mail: nhc.gabs@info.bw

High Commissioner-Designate: Ms. Tsukhoe
//Gowases

BOTSWANA

Embassy of the Republic Namibia

SHIS QI 09, Conjunto 08, Casa 11
Lago Sul
Brasilia DF
CEP: 71.625-080
BRAZIL

BRAZIL

Tel: +55-61 3248 6274/7621
Fax: +55-61 3248 7135
E-mail: namibianembassy_brazil@ibest.com.br

Ambassador: H.E. Mr. Hopelong U. lipinge

CHINA

Embassy of the Republic of Namibia

2-9--2 Ta Yuan
Diplomatic Office Building
BEIJING 100600

Tel: +8610-653-22211; 0086 10 65324810
Fax: +8610-653-24549

CUBA

E-mail: namemb@eastnet.com.cn

Ambassador: H.E. Mr. Leonard Nambahu

Embassy of the Republic of Namibia

36 Street No. 504

Between 5th ad 5th A
Miramar, Playa
HAVANA

Tel: +53-7-204 1430/28

Fax: +53-7-204 1431

E-mail: embnamib@cenai.info.cu

Ambassador: H.E. Ms. Claudia Grace Uushona

DRC

Embassy of the Republic of Namibia

138 Boulevard du 30 Juin
P.O. Box 89 34
Kinshasa 1/Gombe

Tel: +243 81 880 7208/7

Satelite fax: +873 762927561|

Fax: +243 81 3010546

E-mail: .namembassy-drc@ic.cd

Ambassador: H.E. Mr. Ringo F. Abed

ETHIOPIA & AU

Embassy of the Republic of Namibia

Bole Road W. 17 K. 19
House No. 002
P.O. Box 1443

ADDIS ABABA

Tel: +2511-1-6611966; 612055;

Fax: +2511-1-612677

E-mail: nam.emb@telecom.net.et

Ambassador: H.E. Mr. Wilfired I. Emvula

FRANCE

Embassy of the Republic of Namibia

80 Avenue Foch17

Square de l'Avenue Foch
PARIS

Tel: +33-1-44-17 3265/76

Fax: +33-1-44-17 3273

E-mail: namparis@club-internet.fr

Commercial Counsellor

Tel: +33-1 44 176265/77

Fax: +33 1 44 173293

E-mail: mhangula@wanadoo.fr

Ambassador: H.E. Ms. Panduleni Shingenge

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Commercial Counselor

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E-mail: namibia.commerce.germany@t-online.de

Website: www.grannet.gov.na

Tourism Manager

Schiller Strasse 42-44, D-60313
Frankfurt am Main

Tel: +49 69 133 7360

Fax: +49 69 133 73615

Email: info@namibia-tourism.com

Ambassador: H.E. Dr. Peter Katjavivi

GERMANY

INDIA

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E-26, Poorvi Marg

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E-mail: nhcdelhi@del2.vsnl.net.in

High Commissioner: H. E. Mr. Nenkete Marten
Kapewasha

MALAYSIA

High Commission of the Republic of Namibia

Suite 15-01, Level 15

Menara HLA

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50450 KUALA LUMPUR

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E-mail: namhckl@streamyx.com

High Commissioner: H.E. Mr. Neville Gertze

NIGERIA

**High Commission of the Republic of
Namibia** Plot 1738 T.Y. Danyuma Street

Cadasdral Zone
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ABUJA

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E-mail: namibiahighcomabuja@yahoo.com

High Commissioner: H.E. Mr. Daniel Smith

RUSSIAN

Embassy of the Republic of Namibia

2nd Kazachy Lane

FEDERATION

House No. 7

MOSCOW

Tel: +7-095-230 3275

Fax: +7-095-230 2274

E-mail: namembrf@online.ru

Ambassador: H.E. Dr. Samuel K. Mbambo

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E-mail: namibcommoff@icon.co.za

SOUTH AFRICA

Tourism Manager

Ground Floor, Gosvenor Corner

195 Smuts Ave. (Cnr. 7th Ave.)

Rose Bank

JOHANNESBURG

P.O. Box 78946

Sandton

JOHANNESBURG

Tel: +27-11 -327-1006/9

Fax: +27-11-327-1020

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Standard Bank Centre, Adderley Street

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CAPE TOWN 8000

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Email: Namibia@saol.com

High Commissioner: H.E. Mr. Philemon Kambala

Embassy of the Republic of Namibia

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11351 22 STOCKHOLM
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104 32 **STOCKHOLM**

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Ambassador: H.E. Mrs. Theresia Samaria

High Commission of the Republic of Namibia

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High Commissioner: H.E. Mr. George Liswaniso

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Permanent Representative: H.E. Dr. Kaire
Mbwende

SWEDEN

UNITED KINGDOM

UNITED NATIONS

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UNITED STATES OF AMERICA

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ZAMBIA

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High Commissioner: H.E. Maj.Gen. Martin Shalli

ZIMBABWE

High Commission of the Republic of Namibia
Lot 1 of 7A

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High Commissioner: H.E. Ms. Sophia Kauna
Kakena Nangula



REPUBLIC OF NAMIBIA
MINISTRY OF HOME AFFAIRS
 DEPARTMENT OF CIVIC AFFAIRS
 IMMIGRATION CONTROL ACT, 1993
APPLICATION FOR VISA
 (Sections 12 and 13 / Regulation 11)

FOR OFFICIAL USE ONLY
Approved / Not Approved
Single/Multiple Entry

File No: _____

Date of Issue: _____

Date of Expire: _____

Remarks: _____

Signature: _____

Date: _____

1. Surname: _____

2. First Names: _____

3. Maiden name (if applicant is or was a married woman): _____

ITEMS 4 TO 10 TO BE COMPLETED BY INSERTING AN "X" IN THE APPROPRIATE BOX

4. Sex:

Male	<input type="checkbox"/>
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female	<input type="checkbox"/>
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5. Marital Status:

Never Married	<input type="checkbox"/>
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Married	<input type="checkbox"/>
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Divorced	<input type="checkbox"/>
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Widow/Widower	<input type="checkbox"/>
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6. Have you at any time applied for a permit to settle permanently in Namibia?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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7. Have you ever been restricted or refused entry to Namibia?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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8. Have you ever been deported or ordered to leave Namibia?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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9. Have you ever been convicted of any crime in any country?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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10. Are you suffering from tuberculosis, or any other contagious lung disease; trachoma, or any other chronic eye infection, frambesia, yaws, scabies or any other contagious bacterial or other skin disease; syphilis or any other venereal disease; or leprosy or acquired immune deficiency syndrome virus (AIDS virus), or any mental illness or affliction?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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11. If the reply to any of the questions 6 – 9 is in the affirmative, attach full particulars.

12. Birth: (a) Date: _____ (b) Place: _____ Country: _____

13. Citizenship: _____ (if acquired by naturalization, state original citizenship)

14. Passport: (a) Number _____ (b) Place of issue: _____

(c) Date of issue _____ (d) Date of expiry: _____

(e) Is passport valid for travel to Namibia?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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15. (a) Present residential address: _____

(b) Telephone number: (Code: _____) No: _____

16. Address and period of residence in country of which you are a permanent resident:

(a) Residential address: _____

(b) Telephone number: (Code: _____) No: _____

(c) Period: _____

17. Occupation or profession: _____

18. Firm, company, university, etc., to which you are attached or which you present: _____

(a) Name and address of employer: _____

(b) Telephone number: (Code: _____) No: _____

(c) Nature of business: _____

(d) If a student, name of university to which you are attached and the course pursued: _____

19. If accompanied by your wife and children, state:

FIRST NAMES	DATE OF BIRTH	PLACE OF BIRTH
(a) _____	(a) _____	(a) _____
(b) _____	(b) _____	(b) _____
(c) _____	(c) _____	(c) _____

20. (a) What amount of money will you have on arrival in Namibia for your own use? N\$ _____

(b) Will you be in possession of an onward/return ticket?

Yes	<input type="checkbox"/>
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No	<input type="checkbox"/>
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(N.B. Separate applications have to be completed in respect of your spouse or children over the age of 16 years and children traveling with their own passports)