



Minutes of the INQAAHE Board

30 November 2011, 19.30 – 22.00 h

Restaurant Ravenstein, Brussels, Belgium

Present: Maria José Lemaitre (President) , Badr Aboul-Ela, Carol Bobby, Susanna Karakhanyan, Guido Langouche, Florence Lenga, Richard Lewis, Rafael Llavori, Antony Stella, David Woodhouse, Esther van den Heuvel (Secretariat), Mark Frederiks (Administrator).

Not present: Horacio O'Donnell, Colin Peiris, Iring Wasser.

The Board agreed to focus the meeting on the following items and to revise the agenda accordingly:

- 1. Board Minutes Madrid and actions*
- 2. GIQAC issues*
- 3. Finances*
- 4. Forum 2012, Melbourne*
- 5. Conference 2013, Taipei*
- 6. Consultants database*
- 7. GGP alignment-INQAAHE reviews*
- 8. Regional networks meeting*
- 9. Request from Botswana*

1. Board Minutes Madrid 2011 and actions

The time sheets have been returned infrequently and by only a few Board members. It was decided that the time sheets were less useful than thought before. Nevertheless, the Secretariat will continue to send the time sheets to Board members. Skype could not be used by each Board member so the question is whether it is an useful tool for Board communication. ANQAHE uses an electronic tool which could be useful for the INQAAHE Board as well.

Action: Badr will send details about the ANQAHE electronic communication system to the Secretariat.

2. GIQAC issues

The internships for small states have been successful and very positive evaluations have been received. Suggestions for improvement of the internship programme were acted on following the Madrid meetings. INQAAHE asked \$32,500 but received only \$17,500 as additional GIQAC funding due to a lack of resources. Other networks had similar experiences. The good practices workshop with AfriQAN was the only proposal that was awarded to INQAAHE. The Tokyo GPQA workshop got positive feedback from the participants. The descriptions of the good practices would soon be finalized, and they will be uploaded to the GPQA database on the INQAAHE website. Good practices could be a topic for the Forum in Melbourne. It was decided that UNESCO/World Bank should be asked for more information on GIQAC or other resources after the end of the final year contract. It should also be asked what the results were of the survey carried out by Burton Bollag.

Action: The Secretariat will enquire with UNESCO about future GIQAC or other funding and about the results of the Bollag survey.

3. Finances

It was clarified that the income of \$50,000 in 2012 was an estimate of the GIQAC funding at the time when the budget was made. An update and decisions on the expenditure in 2012 is needed. The Treasurer will make a proposal for the budget 2012.

Action: The Treasurer will present a proposal for the 2012 budget to the Board.

4. Forum 2012, Melbourne

A discussion emerged about the usefulness of pre-Forum workshops. The Forum should have more attention for the needs of developed agencies but not forget the new or less developed agencies. In the end it was decided that there should be one day with workshops which would be part of the Forum. No separate fee will be levied for these workshops. The consequence is that the Forum should be prolonged to 3 days with the workshops on the Monday (the same day as the Board meeting). The local organisers will be informed about this request of the Board. It was also suggested to look for alternative presenting models which are more interactive (e.g. "speed dating").

Action: The Secretariat will inform the local organizers about the Board request to plan for an extra day of workshops.

5. Conference 2013, Taipei

The next conference is planned in Taipei from 22-25 April 2013. The Board agreed with the proposed composition of the conference programme committee. It was remarked that it is a

highly qualified committee but that in the future the regional networks should be approached to propose names for the committee.

6. Consultants database

A request from APQN to nominate reviewers for the consultants database had been received. The Board decided to nominate Maria José Lemaitre and Badr Aboul-Ela for the review committee.

Action: Maria José and Badr will be nominated for the consultants database review committee.

7. GGP alignment-INQAAHE reviews

The Board agreed that agencies which have already completed an external review should be encouraged to apply for GGP alignment as well.

Action: Rafael will encourage European agencies which have already completed an external review to apply for GGP alignment.

8. Regional networks meeting

The next regional networks meeting will take place in Melbourne on 19 April 2012. This meeting will be prepared by the working group in the following months. Furthermore, it was remarked that the ALFA impact study carried out in Latin America will be presented in Barcelona on 11-13 January 2012.

Action: the working group on regional networks will prepare the meeting of the regional networks in Melbourne.

9. Request from Botswana

A request from the Ministry of Education and Skills Development in Botswana had been received concerning the assistance of INQAAHE in a controversy between a short term expert and the management of a EU funded project. It was decided to suggest 2 or 3 names (from the consultants database) with the explicit remark that INQAAHE can accept no responsibility whatsoever in this matter.

Action: the President will suggest 2 or 3 names to Botswana.