



INQA AHE

International Network for Quality Assurance Agencies in Higher Education

Minutes of the INQA AHE Board

6 April 2011, 18.00 – 19.30 h

Hotel Meliá Castilla, Madrid, Spain

Present: Maria José Lemaitre (President) , Carol Bobby , Suzanna Karakhanyan, Guido Langouche, Richard Lewis, Rafael Llavori, Anthony Stella, Iring Wasser, David Woodhouse, Mark Frederiks (Administrator).

Not present: Badr Aboul-Ela, Horacio O'Donnell.

The newly elected Board agreed on the following 5 items as the agenda for the meeting.

1. Co-options of Board members

The Board decided to co-opt Suzanna Karakhanyan (Armenia) and to ask Colin Peiris (Sri Lanka) and Florence Lenga (Kenya) to join the Board as co-opted members. The fourth position for a co-opted member would be kept in reserve.

2. Positions in the Board

The Board elected Carol Bobby as Vice-President and Richard Lewis as Treasurer. The Board agreed that whilst the Treasurer reports to the General Assembly it is the whole Board that is responsible for the finances. The Board decided that it will be advised regarding finances by a Finance Committee consisting of the Vice-President, Treasurer, Secretary and a member who is not on the Board. Roles and responsibilities would be further defined. Current networks practices like the APQN manual on finances would be examined.

3. Working groups

The current list of working groups was briefly discussed. It was agreed that a “committee of committees” would be installed to review how the number of working groups could be decreased. The committee would consist of Maria José Lemaitre, Carol Bobby, David Woodhouse and Richard Lewis.

Action: The committee of committees will draft a proposal and send it to the members of the Board.



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4. Forum 2012

Michael Tomlinson (AUQA/TEQSA) would chair the Local Organising Committee for the Forum. To the Program Committee consisting of Richard Lewis (chair), Nadia Badrawi, and Marie-Odile Ottenwaelter, Jacques L'Ecuyer would be added.

As possible topics for future events the links to higher education, accreditation and qualification frameworks were mentioned.

For the Conference 2013 it was proposed to appoint Rafael Llavori as chair of the Program Committee and to include Iring Wasser and others (to be determined) as committee members.

5. Communication of Board

The Board decided to use the INQAAHE website for E-Board meetings. Furthermore, the set up of Skype conferences would be investigated. A physical meeting of the Board could take place in conjunction with the Lenn seminar.

6. Finance

It was agreed that the Finance Committee would work with the new accountants on the format of the financial reports. It was also agreed that before the middle of the year, the Board would discuss in detail the budgetary provision for 2012.

Action: The Finance Committee will draft proposals for the format of the financial reports; and for the further development of the 2012 budget.