

INQAAHE BID - 2010

BUDGET/ESTIMATION

INCOME				Local Currency	Foreign Currency USD	Notes/Comments
Registration Fee	USD	240	<i>Per Person</i>			
		120				
TOTAL		28,800.00				
Rate of Exchange	8	230,400.00		230,400.00	28,800.00	
Sponsorships	<i>Sponsor for Cultural evening</i>			30,000.00	3,750.00	
TOTAL INCOME				260,400.00	32,550.00	
EXPENDITURE						
A Conference Facility	3 Days	182 per person p/day	182 x 120	65,520.00	8,190.00	Include: Conference room, Two breaks with tea, Coffee Biscuits & Buffet LUNCH Sally Hansen: Conference Coommunications (0811295945)
Internet (e-mail)		400	1,200.00			
Sound Equipment		500	1,500.00			
Microphones		280	840.00			
LCD Projector		850	2,550.00			
Printing facilities		380	1,140.00			
Photo-Copy		800 + 0.57 per copy	2,400.00			
Fax facility		350	1,050.00			
		450 + call charges	1,350.00			
Breakaway Rooms	3 Days	1585 per room	14,265.00	26,295.00	3,286.88	
LUNCH	3 Days	Included in Conference package				
Dinner	1 Day	135 [p/person]	0	16,200.00	2,025.00	
B INQAAHE Fee		Euro 50	50			
		+50 x 120 x 12 per person	6,000			
		Rate of Exchange	12	72,000.00	9,000.00	
C Transport		Estimation: 15000		15,000.00	1,875.00	
D Accommodation	3 Nights					
(Include Bed & Breakfast)	Luxury 4star	890 - Single (High)	+890 x 3 x 20	0.00		
	Corporate (low & High)		+948 x 3 x 20	0.00		
	Budget Rooms	498 Single - Conference		0.00		
E Cost for Keynote Speakers	Transport					
	Accommodation	+ 890 x 3 x 12		0.00	0.00	
F Gifts/Promotional Items	Give aways					
	T-Shirts	+ 85 x 120				
	Caps					
	Carry-case					
	Bag with logo					
	Pens			0.00	0.00	
G Informal Event (Cultural Evening)				30,000.00	3,750.00	
H Printing (website)				15,000.00	1,875.00	
I Any other costs				0.00		
TOTAL				240,015.00	30,001.88	
INCOME			260,400.00			
EXPENSES			-240,015.00			
PROFIT/(LOSS)		N\$	20,385.00			
		US\$	2,548.13			